





Pursuant to the Civil Service Commission Memorandum Circular No. 14, s. 2016 "URGENT REVIEW AND IMPROVEMENT OF CITIZEN'S CHARTER", improving public frontline services and customer satisfaction.

We, <u>ROGELIO B. MINA</u>, <u>JR.</u> General Manager, and <u>LETICIA D. SACALAMITAO</u>, Human Resource Officer, of <u>MONCADA WATER DISTRICT</u>, both Filipinos, and of legal ages, the persons responsible and accountable in ensuring improvement of Citizen's Charter, do hereby declare and certify that we are continuously improving our frontline services and reducing requirements and the processing time of all applications – from the submission to the release.

Furthermore, we certify that there is an established client satisfaction measurement per service in the respective sections of the agency.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, we have hereunto set our hands this 30th of March, 2021 in Moncada, Tarlac, Philippines.

LETICIA D. SACALAMITAO
Human Resource Officer
MONCADA WATER DISTRICT

Engr. ROGELIO B. MINA, JR. General Manager
MONCADA WATER DISTRICT

SUBSCRIBED AND SWORN to before me this _________, 2021 in Moncada, Tarlac, Philippines, with affiant exhibiting to their CTC #s 26614675 issued on January 22, 2021 at Moncada, Tarlac and issued on at Moncada, Tarlac.

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A NOTARREUBE MARM METERING OFFICER

Notary Public Until December 31 2020 PTR No. 3325876-TARLAC

IBP OR No. 117380-Feb. 5, 2020